

Cambridge University Whisky Appreciation Society Constitution

1. The name of the society should be 'the Cambridge University Whisky Appreciation Society'.
2. The Society's aims shall be: To hold termly events and tastings to further the appreciation of whisky/whiskey within the University of Cambridge, to enable students to experience a wide range of whiskies, to promote knowledge of the processes involved in the production of whisky/whiskey, and to enhance understanding of the cultural and social relevance of the production and consumption of whisky/whiskey.
3. Membership of the Society:
 - a. This shall be extended to all members of the University; other members may be admitted at the discretion of the Committee.
 - b. The Committee shall have the right to offer free honorary membership and free life membership to any person as it sees fit. It shall not refuse membership on the grounds of race, sex, sexual orientation, religion, political views, or interest in particular whiskies, but it may expel any member for behaviour likely to bring the Society into disrepute.
 - c. There shall be an annual fee for membership fixed by the Committee. All members shall have full voting rights at Society meetings
4. Meetings of the Society:
 - a. Ordinary Meetings: tastings and other events shall be held during the full year, with fortnightly events taking place during Michaelmas, Lent and Easter Terms. Tastings and other events shall be also open to non-members. There will be an additional charge for each tasting, which shall be fixed by the Committee. Members shall receive a discount on the ticket price for each event.
 - b. The Annual General Meeting of the Society (AGM) shall be held each year at the beginning of Easter Full Term. The time and venue of this meeting will be determined and publicised by the Committee at least fourteen Full Term days in advance.
5. The Committee of the Society:
 - a. The committee shall be elected at the AGM. Nominations for the Committee must be submitted to the Secretary at least five Full Term days before the AGM. There may be hustings at the AGM
 - b. Any member of the Society may stand for any Committee post, but will require to be proposed and seconded by two full members of the Society.
 - c. A member cannot propose or second two different candidates for the same position, but may support other candidates for other committee positions.
 - d. Votes shall be counted by two persons chosen at the AGM, who are not candidates for Committee posts. The election and count shall be conducted using the Single Transferable Vote system.
 - e. The Committee may at its discretion co-opt additional Committee members to itself where it perceives the need, or to fill vacancies that may arise. The Committee shall be granted honorary life membership on retirement.
 - f. The members of the Committee must have a majority of Cambridge University undergraduate or postgraduate students or are members of the Regent House.

- g. The majority of the principal officers of the Committee i.e. President, Secretary, Junior Treasurer must be current students.
6. The Committee shall consist of: President, Vice-President, Secretary, Junior Treasurer and Events Secretary who will be elected as in 5.
- a. The role of the President is to chair committee meetings and manage the overarching direction of the Society during their time in office. They will often be the first point of contact for PR with distilleries and distributors.
 - b. The role of the Vice-President is to support the President in their duties but also to maintain PR with University societies and offices.
 - c. The role of the Secretary is to monitor the mailing list, take minutes at meetings and send out emails regarding tastings and general society news. They will also work with the Junior Treasurer to consolidate membership numbers with received fees.
 - d. The role of the Junior Treasurer is to manage the bank account of the society, collect membership fees, and ensure that the society does not make profit over the academic year. They will also work with the Secretary to collate membership numbers and fees.
 - e. The Events Secretary will be in charge of the organisation of non-tasting events e.g. Socials, Exchanges etc.. Their primary role will be to arrange the Annual Dinner.
7. Financial Matters:
- a. The Society shall maintain a banking account with a suitable Bank or Building Society to hold the Society's funds.
 - b. It shall be the responsibility of the Junior Treasurer to ensure that monies received are properly accounted for and that the Society's financial records are kept in good order.
 - c. A Senior Treasurer will be appointed by the Committee each year to audit the Society's accounts. The Senior Treasurer must be a resident member of the Senate e.g. a College Fellow, University Officer, or some other person of at least MA standing within the University.
 - d. The Senior Treasurer shall make arrangements for the Society's Accounts to be properly audited, either by himself or herself, or by some other person approved under University Ordinances.
 - e. The Senior Treasurer shall not be liable for any financial debt or other obligation of the Society unless he or she has personally authorised such a debt in writing.
 - f. For so long as the Society shall be Registered with the Junior Proctor, it shall be the duty of the Executive Committee to ensure that the Society complies with the requirements for Registration as a University Society.
8. Amendments to this Constitution may be proposed by any five members of the Society, and must be submitted to the Secretary in writing. No vote on a constitutional amendment shall be valid unless at least one quarter of the Society's or 40 currently enrolled membership participates, whichever is fewer.
9. In the event of the Society folding, all remaining assets of the Society shall be paid over to the Societies Syndicate for the benefit of other societies.